Burneside Parish Council

Clerk: Kevin M Price
Braeside, Low Greenhills, Crook, Kendal, Cumbria. LA8 8LA.
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30th September 2025

Dear Councillors,

You are summoned to attend a meeting of Burneside Parish Council to be held at St Oswald's Church Room, Burneside, on Tuesday 7th October 2025 at 7pm.

Yours sincerely,

Kevin M Price

Kevin M Price. Parish Clerk.

AGENDA:

1. **Apologies for absence -** to receive apologies for absence from Councillors unable to be present at this meeting.

2. **Public Participation –** to hear any questions or comments from members of the public present, which may become agenda items for a future meeting.

3. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disclosable pecuniary interest.

4. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.

5. **Minutes of the last meeting -** to approve, if thought fit, and sign as a true record, the minutes of the meeting held on 2nd September 2025 (circulated).

6. **Updates** - to receive *brief* updates on any matters currently in hand.

7. **Highways** –

    a. To receive an update (if available)

    b. Private Works Agreement has been received from W&F, for poles to be installed, that a Speed Indicator Device (SID) would be attached to – to consider if this is to go ahead.

c. Private Works Agreement for a new village entry sign on Hollins Lane- to consider agreement to this

8. **Financial business:**

   a. To pay any outstanding accounts, including:

William Huck	£26.00	Handyman (to note)
K M Price	TBC	Quarterly expenses to 30th September, including use of home office and travel

   b. Asset Register and Insurance – to finalise the Asset Register and to update the Council's insurance requirements.

   c. The Clerk will give a brief financial summary for September 2025

9. **Willink Field Grass Cutting**- to agree/ confirm the cutting for next season, dependent on an update from Burneside Football Club

10. **Christmas-** To agree Christmas Events e.g. Christingle and Tree Lighting and the funding required

11. **Planning matters –** *to consider the following application:*

    2025/1155/FPA 4 Bournville Main Road Burneside. Extended dropped kerbs and proposed extension of driveway with removal of section of front wall

12. **Assertion 10 'Digital & Data Compliance' –** to discuss this document (attached) and to agree the way forward.

13. **Sexual Harassment Policy** – to consider adopting the attached Sexual Harassment Policy.

14. **Westmorland & Furness Councillor** – to receive an update from the Ward Councillor.

15. **Hollins Lane bus shelter area** – to receive an update (if available) (minute 25/30a refers)

16. **Correspondence** – to note any correspondence received and any action taken/to be taken.

17. **Open Forum -** to receive items of interest from Councillors for brief discussion – but none requiring a resolution – and any issues the Clerk wishes to report on.

18. **Date of the next meeting – Tuesday 2nd December 2025 at 7pm at St Oswald's Church Room, Burneside. (This will be the Precept Meeting)**