

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Tuesday 10th March 2020 at 7pm.

Present were Councillors Pennie Ridyard (Chairman), Phil Alder, Julie Huck, Will Huck, Judith Notley, Brian Smith and Derrick Wade, District Councillor Pat Bell, PCSO Mandy Coleman, three residents and Parish Clerk Kevin Price. Apologies for absence were received from Stewart Menzies.

**20/21 Public participation:** None.

**20/22 Requests for Dispensations:** None.

**20/23 Declarations of Interest:**

Councillors Alder and Wade declared an interest, as members of that committee, should any matters relating to the Burneside Resident's Association be discussed.

**20/24 Minutes:**

The minutes of the meeting held on 4th February 2020, having been circulated were accepted as a true record and signed by the Chairman, with the following small amendment to minute 20/1a, submitted by Mr Alan Thompson, who *'told the council the money for the defibrillator had been raised at my birthday celebration. The Heritage Group was never mentioned'*.

**20/25 Council Vacancies:**

There had been no expressions of interest in the four remaining vacancies.

**20/26 Updates:**

*Councillor Will Huck updated the Council as follows:*

- a. Plaque on Potter Fell - damage still to be assessed.
- b. New plants will be planted up in the spring.
- c. Damaged street light in Howgill Close. This was repaired but it is to be replaced in due course.

**20/27 Sub-groups of the Council/Representatives:**

- a. **Bryce Institute:** Councillor Notley said there is a shortage of bookings for the main hall and it is empty for much of the time. The committee would welcome ideas for increasing the usage. The flat roof of the Cropper Room is in need of replacing.
- b. **LLRUG/Community Rail Partnership:** A report from Roger Leather had been circulated and he updated the Council verbally. Burneside is the planned location for a possible loop line to enable a half hourly service to be run on the line.

- c. **Footpaths:** The updating of the pdf files for the footpath surveys have just about been completed and an attempt is being made to annotate a map on Parish Online.
- d. **Sustainability and Environment:** Councillor Julie Huck reported that five bird boxes had been placed on the Millennium Green. The next meeting is provisionally scheduled for 30th April at the Church Room, with the Lancaster University Student (Adam) present.
- e. **Millennium Green Trust:** There has been no recent meetings and the Green is out of action until the spring, when it will be re-seeded and the fence repaired.
- f. **Upper Kent LAP:** The next meeting is tomorrow.

#### 20/28 Reports:

- a. **Police:** The Police Report had been circulated and PCSO Mandy Coleman answered a few questions from Councillors.
- b. **County Councillor:** None.
- c. **District Councillor:** Councillor Bell said SLDC is very busy with Climate Change issues, working with CCC. The SLDC Local Plan is out for comments at present. Customer Connect is being rolled out and the Locality Officer for this area is Amanda Atkinson. Councillors will be in purdah from 24th March.
- d. **Parish Clerk:** The Council is now compliant with the Accessibility Regulations.

#### 20/20 Finance:

- a. *It was resolved to pay the following accounts:*

Julie Huck	£20.00	Wood for bird boxes (noted)
Community Heartbeat Trust	£594.00	Defibrillator

- b. The funding application from Burneside Resident's Association for children's activities in the parish was considered again, in the light of very full answers and assurance being given following the last meeting, and it was resolved to contribute the £1,000 set aside in the Precept towards this work.
- c. The request for funding towards the renewal of a further part of the school fence was discussed again. This is the responsibility of the school and the Parish Council is unable to make a further grant. Councillor Bell agreed to speak to CCC about their responsibility to repair it. She will liaise with the Chairman. Should Hollins Lane eventually be widened, a new fence would become a necessity.

## **20/21 Planning:**

*The following applications were considered and approval recommended:*

SL/2020/0099 James Cropper PLC, Burneside Mill, Burneside. Removal of condition 4 (BREEAM) attached to planning permission SL/2019/0093 (Extension to the Technical Fibre Products building with relocation of existing canopy onto the side of the proposed extension, associated ground works including access road and additional hardstanding)

7/2020/5117 2 Plumgarths Cottages, Crook Road, Kendal. Installation of a Radon Sump.

## **20/22 Traffic issues:**

The report from CCC is still awaited.

## **20/23 Potholes on Hollins Lane, Hall Road and New Road:**

Councillor Alder agreed to be the Council's pothole officer, assisted by Councillor Wade. Photographs of all potholes will be taken so these can be reported to CCC.

Councillor Wade will also take photographs of all benches owned by the Council, so these can be added to the Asset Register.

## **20/24 VE Day 2020:**

The tentative plans for the VE day celebrations on 8th May 2020 include the community, children and parents attending a commemorative Church service with a bugler and bell ringing in the afternoon. This is to be followed by a celebration at the Bryce with the nation's toast to the heroes of WW1, the sharing of photographs and stories, song, dancing, and food.

## **20/25 Emergency Plan:**

The Clerk will re-send this to all Councillors and it will be an agenda item for the next meeting. Councillor Will Huck will circulate a draft revision of the Plan.

The Clerk will revise the list of current Parish Councillors.

## **20/26 Notice boards:**

The Clerk said that the notice board at Bonningate is in need of replacing. The one at Bowston is no longer in use and should be removed. Council Wade agreed to check if the Bowston board can replace the Bonningate one.

## **20/27 CCC 'Working Together' document:**

There was nothing further to report at present.

**20/28 United Utilities:**

The Chairman read a report from United Utilities and it is expected that a representative will attend the next meeting.

**20/29 Memorial bench:**

Further correspondence has taken place between the Clerk and CCC. It is now necessary to identify who owns the proposed site. If it is CCC then an agreement needs to be made between the Council and the applicant and then between the Council and CCC. The Clerk will progress matters before the next meeting.

**20/30 Neighbourhood Plan:**

The Chairman reported that the funding for a Housing Needs Assessment has now been secured.

**20/31 Parish Defibrillator:**

After a grant from the British Heart Foundation, the remaining cost of £600 was provided by the residents and friends of Sprint Holme. It was agreed that the cabinet containing it will be kept unlocked and it will be added to the Council's insurance policy.

**20/32 Proposed Biodiversity Study:**

This is in hand and had been discussed earlier in the meeting.

**20/33 Open Forum:**

Councillor Notley passed around some drawings as to what the area at the corner of New Road (a possible 'garden/quiet area) could look like in due course. This will be discussed at a future meeting.

**20/34 Future Agenda items (in addition to any listed above):**

- a. The 'Three words' regarding locations (mentioned at last month's meeting).
- b. A possible ATM for the village.
- c. Ownership of the steps from Chapelfield to Hollins Lane.

**20/35 Date of the next meeting:**

***Tuesday 7th April 2020 at 7pm at St Oswald's Church Room, Burneside.  
(NB PLEASE NOTE THIS MEETING HAS NOW BEEN CANCELLED)***

*The meeting closed at 8.55pm.*

*Signed:*

*Dated:*