

Minutes of the Annual Meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Tuesday 16<sup>th</sup> May 2023 at 7pm.

Present were Councillors William Huck (Chairman), Julie Huck, Stephen Roberts and Derrick Wade. Apologies for absence were received from Councillor Tonia Armer and Parish Clerk Kevin Price.

As this was the first meeting of the new Council, all Councillor signed the Declaration of Acceptance of Office at the start of the meeting.

**23/28 Election of Chairman:**

Councillor William Huck was elected Chairman for 2023-24. He then signed the Declaration of Acceptance of Office.

**23/29 Requests for Dispensations:** None.

**23/30 Declarations of Interest:**

There were no Declarations of Interest made in respect of any matters on the agenda.

**23/31 Appointment of Vice-Chairman:**

This was deferred until a future meeting.

**23/32 Minutes:**

The minutes of the meeting held on 4<sup>th</sup> April 2023, having been circulated were accepted as a true record and signed by the Chairman.

**23/33 Council Vacancies:**

There has been one expression of interest but no firm commitment yet.

**23/34 Updates:**

*Councillor William Huck reported as follows:*

- a) The Community Plan document has been updated and recirculated. There are plenty of project ideas on here for when the Council has capacity to do so.
- b) Footpath files have been updated on the Parish Council website, these were kindly amended and sent over by Stewart Menzies.
- c) The Council is nearly there with the Emergency Plan; this will be sent around for checking and it can then be sent on to CALC.
- d) Councillor Julie Huck dropped the Coronation Mugs off at the school and these were distributed to the children.
- e) Potholes have been reported again; some have been filled.

- f) Parish Councillors are to attend a meeting with representatives of Cropper PLC; however a response has been received regarding the footpath around the mill, work to repair damaged fencing has been planned and will be undertaken in stages.
- g) At the time of the meeting the new Community Noticeboard had not yet been installed at Hollins Lane.
- h) A response was submitted to the Ellergreen Woodland Creation consultation.

*Councillor Wade reported as follows:*

- a) It was queried if there is still a footpath between the boat yard and train line, Councillor Wade will check this with Stewart Menzies.
- b) The potholes on Chapel Field have been reported numerous times.

**23/35 Sub-groups of the Council/Representatives:**

This will be an agenda item for the next meeting.

**23/36 Financial business:**

- a. *It was resolved to pay the following accounts:*

S Wilson	£40.00	Handyman
Communicorp	£14.00	Annual subscription
Bryce Institute	£2,000.00	Grant (via Precept)
BHIB Ltd	£524.81	Insurance premium

- b. It will be necessary to arrange one-item agenda meeting in June in order to sign off the Interim Accounts for 2022-23. The Clerk will liaise with Councillors.
- c. Although there was not a contested Election this year, Councillors are reminded to return their expenses forms to W & F Council by 1<sup>st</sup> June.

**23/37 Planning** – there were no planning matters.

**23/38 Hedgehog Highway Project:**

The received letter and information will be sent round and this will be an agenda item for the next meeting.

**23/39 Dog fouling posters:**

The link to these will be sent and the matter discussed at the next meeting.

**23/40 Correspondence:**

- a) A response had been received from SCRT and Councillor William Huck and been in contact with John Peatfield regarding this.

- b) Verge damage had been reported at Howgill Houses, however there was no name on the van responsible.
- c) Correspondence had been received regarding traffic and air pollution. It was agreed that arranging for use of the Speed Indicator Device would be a good project for summer.
- d) A response from W&F had been received regarding the new footpath crossing at Carus Green.
- e) The Council had received correspondence from United Utilities regarding the sewage project; further communications will be shared as received.
- f) W&F had confirmed that the fallen tree at Eggholme had been cleared the following day.

**23/41 Chapel Field steps:**

It was agreed that W&F Councillor Ali Jama may be able to help with the issues here. The Council will also look into this directly.

**23/42 Damaged railings near Play Park:**

W&F has removed the temporary barriers and undertaken a safety assessment; it was reported that this has not scored highly enough for replacement railings. The Council has serious concerns regarding this issue and W&F Community Officer Gill Holmes will be asked to look into this along with other ongoing issues.

**23/43 St Oswald's Church:**

The minute from the last meeting regarding the use of the Church as a community building was clarified; the point that was made under 'Open Forum' was that the Church already has many community uses and that this could help in securing future grant funding.

**23/44 Open Forum/Correspondence:**

A vote of thanks was made to the Bryce Institute for the Coronation celebrations, and also the Residents Association and United Utilities who provided food and funding, which was much appreciated.

**23/45 Date of the next meeting:**

***Tuesday 4<sup>th</sup> July 2023 at 7pm at St Oswald's Church Room, Burneside.***

*The meeting closed at 8pm.*

*Signed:*

*Dated:*